



**STATEMENT OF PROCEEDINGS FOR THE  
BUSINESS MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://sbc.lacounty.gov>**

**Wednesday, October 17, 2012**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (12-4884)

**Attachments:** [AUDIO](#)

Present: Chairperson Eleanor R. Montaña, Vice Chairperson Frank S. Bacio,  
Commissioner Barbara Bigby, Commissioner Cheryl Grills Ph.D.  
and Commissioner Donald S. Andrews

Excused: Commissioner Anne S. Hill and Commissioner Susan Burton

Call to Order. (12-4813)

**Chairperson Montaña called the meeting to order at 10:00 a.m.**

**Chairperson Montaña led in the Pledge of Allegiance, followed by a  
moment of silence.**

**I. ADMINISTRATIVE MATTERS**

1. Approval of the October 10, 2012 Minutes. (12-4814)

**On motion of Commissioner Donald S. Andrews, seconded by  
Commissioner Cheryl Grills Ph.D., unanimously carried, the minutes of  
October 10, 2012 were approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

2. Department Representatives Report's for October 17, 2012

Department of Auditor-Controller

- Monthly Report

Department of Children and Family Services

- Monthly Report
  - Status of new Needs and Services Plan Template
  - Group Home Health Screening for Staff
  - How often is staff required to have health screenings?
  - Miscellaneous Items

Internal Services Department

- Monthly Report

Department of Mental Health

- Monthly Report

Probation Department

- Monthly Report

Sheriff's Department

- Monthly Report
  - August 15, 2012 follow-up reports:
    - Telephone contract for Men's Central Jail
    - Inmate Welfare Fund
    - County's agreement with Taft Community Correctional Facility(continued from 9/19/12 meeting) (12-4815)

**Auditor-Controller (AC)**

**Ms. Michele Day, AC, Group Home Ombudsman, distributed copies and reported on the Group Home Hotline Call Activity during the months of August and September as follows:**

**August 2012**

- **15 Total phone calls:**
  - **Referrals** -10
  - **Respect** -2
  - **Religious Services** -1
  - **Substance Abuse** -1
  - **Isolation** -1

**September 2012**

- **16 Total phone calls:**
  - **Clothing /Personal Property** -6
  - **Living Conditions** -1

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- Health/Medical, Dental, Psychiatric Care - 1
  - Respect - 2
  - Work/Job Skills - 5

Additionally, Ms. Day informed the Commissioners that AC has been assigned the responsibility to also visit group homes. They have made a couple of visits where they spoke to the youth about personal rights and reassured them that the AC is available to assist them.

**Department of Children and Family Services (DCFS)**

Ms. Elizabeth Howard, CSA III, Department of Children and Family Services (DCFS), clarified that per Title 22, the health screening requirement for group home is distributed a copy of Title 22 which states the employees' health screening process.

Ms. Patricia Balonos-Gonzalez, Children Services Administrator, Out of Home Care Management Division, Department of Children and Family Services (DCFS), reported that there were 688 Special Incident Reports during the period of September 18, 2012 to October 16, 2012.

Ms. Balonos-Gonzalez also reported that during the period of September 18, 2012 to October 16, 2012 DCFS received 24 hotline referrals in the following categories:

- 10 - Physical Abuse, 2 closed
- 10 - General Neglect, 2 closed
- 3 - Emotional Abuse, 2 closed
- 1 - Sexual Abuse, 1 closed

Also in response to the Commissioners inquiries regarding the Contract Administration Department notification process, Ms. Balonos- Gonzalez reported that 15 group homes have been recommended for contract renewals; and Perfect Image in Riverside is still pending contract renewal.

**Internal Services Department (ISD)**

Brian Lear, Building Crafts Superintendent, Internal Services Department (ISD), informed the Commissioners that ISD has no new information; however, he answered questions posed by the Commissioners.

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**Department of Mental Health (DMH)**

There was no representative present to report.

**Probation Department (PD)**

Ms. Lisa Campbell-Motten, Director of Placement Permanency & Quality Assurance (PD), introduced a new staff member Lavon Khachatryan, Program Analyst, whose primary responsibility will focus on group home monitoring reports, to determine the gender and ethnicity trends of Absent With Out Leave (AWOL). Ms. Campbell-Motten also informed the Commissioners that four new categories have been added to the reporting process in order to gather more detailed data. Monthly reports will be submitted to the Commissioners once analysts have completed training.

Additionally, Ms. Campbell-Motten reported on the status of AWOL incidents for the month of September 2012 as follows:

- **78 AWOLS**
  - **75 youth with 41% being Hispanic males over 16 years old.**
    - **43 Remain AWOL**
    - **14 Returned to various group homes**
    - **15 Juvenile Hall**
    - **1 Caregiver home**
    - **2 Camp**

The Child Abuse hotline calls for the month of September were:

- **39 - Information only**
- **4 - Child Abuse investigations, unfounded**
- **1 - Optimist group home - unfounded, however substantiated as general neglect**
- **1 - Eddie Lee group home - inconclusive**
- **1 - Aviva group home - general neglect, investigation pending**
- **1 - Touch of Life - investigation pending**

**Sheriff's Department**

Lieutenant John Hunter, Sheriff's Department, reported that the phone system is shared amongst all jail and court facilities allowing a variety of ways for inmates to make calls. One way is inmates can make collect calls directly to land lines in which the receiver is charged per minute,

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secondly, inmates can purchase calling cards for \$10 or \$20 that can be used on the outside as well, valued up to 180 days, and lastly, constituents can set up an advance pay account and redeem any monies not used through the phone company.

Mr. Hunter also reported that the Inmate Welfare Fund is used towards the welfare, benefit, and education of inmates. This fund pays for all educational based programs and the Inmate Welfare Commission, appointed by the Sheriff oversees, all the programs and approves the allocation of all funds. Lieutenant Hunter will provide a list of programs that the Commission approves to the SBC Commissioners at a later date.

Lieutenant Jason Skeen, Sheriff Department, reported that the Sheriff is very proactive in putting the recommendations from the Citizens' Commission on Jail Violence (CCJV) into effect and many of the 63 recommendations have already taken affect. Mr. Skeen stated that because the CCJV Commission has spent months investigating some of the issues are post issues and the remaining ones are currently being addressed. A brief discussion ensued and Mr. Skeen answered other questions posed by the Commission.

Commander Warren Asmus, Sheriff's Department, reported that they are looking into rebuilding Eastlake Juvenile Court and the Mental Health Courthouse, which will be the last court projects for a while. Mr. Asmus also stated that the Long Beach Courthouse is still on schedule to open in 2013 and he will arrange a tour for the Commissioners. Additionally, the severe mental unit in Twin Towers now has video arraignment that has aided in reducing transporting inmates and use of force incidents.

Attachments:    [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

3. Chairperson's Report on Various Items for October 17, 2012.    (12-4816)

Chairperson Montaña shared the following Newspaper Articles with the Commissioners:

Daily Breeze:

- County to Keep Close Watch on Baca Jail Reform (October 17, 2012)

Los Angeles Times:

- **Monitor Will Oversee Jail Reforms (October 17, 2012)**
- **Board Seeks Monitor to Oversee Reforms (October 17, 2012)**
- **Jail Reform Post To Be Added (October 17, 2012)**

**Additionally, Chairperson Montano shared the Los Angeles County Edition of "Cuffed and Wanted."**

**Attachments:**    [SUPPORTING DOCUMENT](#)

- 4.**    Treasurer's Report for October 17, 2012.    (12-4817)

**Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund remains at \$456.58.**

- 5.**    Staff Report on Correspondence Received and Department Representative Reports for October 17, 2012.    (12-4818)

**There was no report presented.**

- 6.**    Review of Group Home Compliance Monitoring Audit Reports for October 17, 2012.    (12-4819)

**In Compliance:**

- **Vice Chairperson Bacio visited Trinity Youth Services Foster Family Agency, on October 11, 2012.**
- **Commissioner Grills visited Jr. Blind of America - Page 24 #2, on October 15, 2012.**

**Not in Compliance:**

- **Commissioner Bigby visited Rosemary's Children Services - Page 37 #2, on October 12, 2012 and reported all five Needs and Service Plans were missing the social workers signature. Also, pending were the 30 day report of four new female residents grade point average and their earned credit for school.**

**Unavailable:**

- **Commissioner Bigby visited Rosemary's Children Services - Page 36 #3, on October 16, 2012 and reported no one was home.**

7. Commissioners Reports on Group Home and/or Detention Facilities Inspections from October 11, 2012 to October 16, 2012. (12-4820)

**During the reporting period the following Group Home was reported as being in satisfactory condition:**

- **Chairperson Montano and Commissioner Andrews visited Children Are Our Future - Page 6 #4, on October 11, 2012.**
- **Chairperson Montano and Commissioner Andrews visited Optimist Boys Home - Page 31 #1, on October 16, 2012.**
- **Chairperson Montano and Commissioner Andrews visited Penny Lane #3 - Page 35 #1, on October 15, 2012.**

### **III. MISCELLANEOUS**

#### **Matters Not Posted**

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (12-4821)

**There were no matters presented for a future agenda.**

#### **Public Comment**

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (12-4822)

**There were no members of the public present to address the Commission.**

#### **Adjournment**

10. Adjournment for the meeting of October 17, 2012. (12-4823)

**There being no further business, the meeting of October 10, 2012 was adjourned at 12:22 p.m.**